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KARDEMİR STEEL INDUSTRY INC. INTEGRATED STEELWORKS

STAKEHOLDER ENGAGEMENT PLAN



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**KARDEMİR STEEL INDUSTRY INC.
INTEGRATED STEELWORKS**

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PROJECT NO:

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ABBREVIATIONS

AIIB	: Asian Infrastructure Investment Bank
CIMER	: Presidential Communication Center
DOKAY	: DOKAY-EIA Environmental Engineering
DSİ	: State Hydraulic Works
EIA	: Environmental Impact Assessment
ESS	: Environmental and Social Standards
GRM	: Grievance Redress Mechanism
HSE	: Health, Safety and Environment
IFC	: International Finance Corporation
MoEU	: Ministry of Environment, Urbanization and Climate Change
NGCP	: Natural Gas Combined Cycle Power Plant
NGO	: Non-governmental Organization
OHS	: Occupational Health and Safety
OIZ	: Organized Industrial Zone
PDoEU	: Provincial Directorate of Environment and Urbanization
PIR	: Project Information Report
PS	: Performance Standards
SEP	: Stakeholder Engagement Plan
TKYB	: Development and Investment Bank of Turkey
WB	: World Bank
WWTP	: Wastewater Treatment Plant

1 OBJECTIVE AND SCOPE

This Stakeholder Engagement Plan (“SEP”) was prepared for the “Kardemir Steelworks Industry Inc.” (“Project Owner”) for the operation phase of the Integrated Steelworks Facility in Aliağa/İzmir (“Project”).

TKYB requires the implementation of its own norms and some international standards along with the national environmental legislation during the construction and operation phases of the supported investments, and in this context; certain conditions must be fulfilled.

In this framework, TKYB has created an Environmental and Social Action Plan (“ESAP”) regarding the Project that is mentioned above. In accordance with the ESAP, the following reports will be prepared by DOKAY-EIA Environmental Engineering Co. (“DOKAY”).

- Stakeholder Engagement Plan
- Occupational Health and Safety Management Plan
- Waste Management Plan
- Air Quality Management Plan
- Environmental and Social Management Plan
- Environmental and Social Due Diligence

In this context, SEP was prepared by considering the (i) national legislation, (ii) credit standards of Development Investment Bank of Turkey, (iii) International Finance Corporation (“IFC”) Performance Standards (“PSs”) and (iv) Environmental and Social Framework of Asian Infrastructure Investment Bank (“AIIB”).

The scope and main objectives of the SEP are listed below:

- Identification of the main and strategic stakeholders of the Project.
- Definition of the necessary approaches to ensure effective communication with identified stakeholders.
- Establishing mutual relations between Kardemir Steel Industry Inc. and the local communities and internal stakeholders.
- Ensuring that stakeholders are informed on time about the investments made, operation activities, and the possible environmental and social risks and impacts that may arise at those stages.
- Ensuring that the information and/or documents that are shared with the stakeholders are correct and clear.
- Identifying the methods and programs for consultation processes that will be conducted with the stakeholders and especially with the vulnerable groups during the operation phase.
- Ensuring that all interested parties are involved in the process.

- Ensuring that a redress mechanism will be established for helping the stakeholders by recording and resolving the grievances about the Project in case they have any, at a specific time.
- Identifying the roles and responsibilities regarding the implementation and application of SEP.

A site survey was held on 09 September 2022 by DOKAY. During this site survey, the project has been assessed in terms of the current stakeholder engagement program and grievance redress policy in the Facility. Recordings regarding the grievances of the internal stakeholders have been investigated and meetings with the Project Management representatives have been held during the site survey studies. In addition, meetings with the Mukhtars (as representatives of the external stakeholders) in the region have been held.

Details regarding the stakeholder meetings will be given in the report with the complementary stakeholder engagement techniques and grievance redress mechanism policy.

All the meetings and site visit studies are held under the supervision of a sociologist who is a member of the site study team of DOKAY. Site survey team members are given in Table 1-1.

Table 1-1: Site Survey Team of DOKAY

Name and Surname	Title
Deniz Çağlar	Environmental Engineer & OHS Expert (C Class)
Berat Batuhan Kaplangı	Environmental Engineer
Emre Ayaz	Environmental Engineer
Pelin Bekri	Sociologist

2 PROJECT DEFINITION

2.1 Location of the Facility

Integrated Steelworks Facility of the Kardemir Steel Industry Inc. is located in Bozköy Village of Aliağa/İzmir. Detailed information regarding the parcel and block numbers of the Area where the Facility is located on as well as the field sizes are given in Table 2-1.

Table 2-1: Deed Information of the Project Location

Parcel Number	Block Number	Size (m ²)
1032	3	41,211.72
1032	4	16,405.45
1034	1	74,425.04
1034	3	139,170.33

The site location map of the Project Area is given in Figure 2-1.

2.2 Definition of the Operational Activities of the Facility

In accordance with the official “Capacity Report “obtained from the Union of Chambers and Commodity Exchanges of Türkiye, steel billet production from the scrap metal is accomplished in the Facility and the annual production capacity of the Facility is 1,030,020,000 kg of steel billet.

The Integrated Steelwork Facility is comprised of the steel mill and rolling mill which are operated integrally with each other in the same Project Area. The production units of the Facility are given below.

- Scrap Area,
- Electric Arc Furnace,
- Ladle Furnace,
- Material Feed System,
- Continuous Casting System,
- Gas and Dust Trap System, (2,500,000 m³/hour)
- Water Treatment and Distribution System,
- Oxygen Unit.

In addition to those units, there are wastewater treatment plant, hazardous and nonhazardous waste storage areas within the borders of the Facility.

As a first stage of the production, the scrap metals are collected and stored at the scrap area and then those scrap metals are transferred to the Electric Arc Furnace Unit by scrap transfer trucks.

In the Electric Arc Furnace Unit, scrap materials are melted by graphite electrodes. During the melting process, oxygen is used as a supplemental substance to improve the efficiency of the operation. The necessary oxygen is provided in the Oxygen Unit.

After the melting operation in the Electric Arc Furnace is completed, the molten steel is transferred to the Ladle Furnace by using casting ladle. In the Ladle Furnace, molten steel is heated until reaching to the desired temperature. In order to ensure the desired quality, chemical composition of the molten steel is adjusted in this unit, as well.

The chemical composition arrangement is achieved by material feed system. Material feed system is used for the lime, aluminum and ferro alloy metal material feed in Electric arc Furnace and Ladle Furnace.

Chemically and physically adjusted molten steel is sent to the continuous casting system to be melted and cooled. Continuous cast steel billets are formed, at the end.

A Gas and Dust Trap System is installed to collect dust and gases from the electric arc furnace, ladle furnace, and material feeding system.

Since steel production is a hot process, the use of water is essential. The facility has an open-circuit and a closed-circuit water system. In order to cool down the electric arc furnace and the ladle furnace, the closed-circuit water system is used while the open-circuit system is used for cooling down the steel billets in a continuous casting system. In the gas and dust trap system, closed-circuit water-cooling system is applied since the gas in which the dust formation occurred is generated in high-temperature units.

The production was started on 15.05.2022. The operation phase of the Facility has been determined as 30 years. The life-time of the facility may be extended with renovation studies and technological support.



Figure 2-1: Site Location Map

2.3 Employment

In accordance with the information gathered during the site survey on 9 September 2022, there are 454 employees working in the existing facility. The statistical information (gender, white collar, blue collar etc.) of the employees are given in Table 2-3.

Table 2-2: Labor Statistics

STAFF	White Collar	Blue Collar
Man	155	289
Woman	9	1
Total	164	290
Age Range	22-60	21-55

In addition to the staff, following contractors work for the environmental and social issues of the Facility.

Table 2-3: List of the Contractors

Contractor	Objective
Denetim Çevre Ltd. Şti.	Environmental Consultation Firm
MEGA TMGD Ltd. Şti.	Hazardous Substance Security Firm
Atasu Mühendislik Ltd. Şti.	WWTP Set-up and Start-up
Turan Yangın	Fire Consultant
Forum OSGB	OHS and Occupational Physician

3 LEGAL FRAMEWORK AND INTERNATIONAL STANDARDS

During the stakeholder engagement process of the Project, in addition to the national legislation, Performance Standards (“PS”) established by the International Finance Corporation (“IFC”), Environmental and Social Framework established by AIIB and all policies, standards, plans, and procedures created by Kardemir will be taken into account. Information about the aforementioned national and international legal regulations is given in the following sections as subtitles.

3.1 National Legislation and Official Grievance Channels

3.1.1 The Constitution of the Republic of Turkey

The Constitution of the Republic of Turkey (Law Numbered:2709; Date of Ratification: 07.11.1982), consists of the necessary regulations that should be taken as a basis for the stakeholder engagement components. The Constitutional provisions regarding the stakeholder engagement issues are listed below.

Freedom of Thought and Opinion (Article 25):

Everyone has the right to freedom of thought and opinion. For whatever reason and purpose, nobody can be forced to disclose their thoughts and opinions; cannot be condemned and accused of their opinions.

Freedom of Explaining and Spreading Thought (Article 26):

Everyone has the right to express and disseminate their thoughts and opinions, either alone or collectively, by word, text, picture, or other means. This freedom includes the freedom to receive or give news or ideas without the interference of official authorities.

Health, Environment and Housing (Article 56):

Everyone has the right to live in a healthy and balanced environment. It is the duty of the state and citizens to improve the environmental quality, protect environmental health and prevent environmental pollution. The state ensures that everyone lives their lives physically and mentally healthy; it regulates the planning and service of health institutions from a single source to realize cooperation by increasing savings and efficiency in human and substance power. The state fulfills this task by utilizing and supervising the health and social institutions in the public and private sectors.

3.1.2 Right to Information Act

The Right to Information Act (Law No: 4982), published in the Official Gazette dated 24.10.2003 and numbered 25269, regulates the principles and procedures regarding the act of the right to information in accordance with the principles of equality, impartiality, and openness required by a democratic and transparent administration. In accordance with Article 4 of Section Two, everyone has the right to get information.

3.1.3 Law on Exercise of the Right to Petition

The Law on the Exercise of the Right to Petition (Law No: 3071) entered into force through the Official Gazette dated 10.11.1984 and numbered 18571. The law aims to regulate the way of

implementing a right of making written applications to the Grand National Assembly of Turkey and competent authorities from Turkish citizens and foreigners residing in Turkey about their wishes and complaints about themselves or the public.

In accordance with Article 3 of the Law on the Exercise of the Right to Petition, Turkish citizens shall have the right to make written applications to the Grand National Assembly of Turkey and competent authorities about the wishes and complaints related to themselves or the public.

3.1.4 Environmental Impact Assessment Regulation

Environmental Impact Assessment Regulation (Official Gazette dated 25.11.2014 and numbered 29186) presents the legal framework about the public participation meetings which are the important constituents of environmental impact assessment (“EIA”) process.

The EIA requirements depend on a facility's size, capacity, type, and possible impacts on the environment. Some project owners must directly apply for an "EIA Out of Scope" decision. Some other projects are subject to a selection and elimination criteria based on the technical qualification, use of natural resources, amount of waste, and accident risks of the project, which may result with either an "EIA Not Required" decision or an "EIA Required" decision. Those that obtain an "EIA Required" decision must apply for an "EIA Positive" decision.

During selection and elimination process, project owner prepares a report named “Project Introduction Report (PIR)” and presents it to the Ministry of Environment, Urbanization and Climate Change (Ministry) for determining whether “EIA is Required” for the Project or not. If EIA is required for a project, necessary studies are accomplished to complete the environmental impact assessment of the Project; one of them is the public participation studies.

Public participation meeting is held as a legal requirement before determining the scope and special format for the projects subject to the EIA process. Accordingly, in EIA Regulation Article 9, the provision “to inform the public about the investment and to receive their opinions and suggestions regarding the project; The Public Participation Meeting is organized in a central place that is accessible for the local people which is determined by the governorship, at the date and time determined by the Ministry, with the participation of organizations qualified by the Ministry of Environment, Urbanization and Climate Change and the project owner.” takes place.

During the review and assessment meetings, reviews and evaluations are made by the Commission on whether there is a solution to the opinions and suggestions raised by the local people and the society during the public participation meeting and other stages of the process.

The EIA Report, which is reviewed and finalized by the Commission, is opened for publication by the Ministry and/or the governor's office for ten calendar days to receive public opinion and suggestions. In the decision-making process related to the project, Ministry also evaluates the opinions received at this stage.

In this context, if a deficiency is found in the content of the report in line with the opinions of the public, it may be requested to complete these deficiencies, to carry out additional studies, or to re-gather the commission.

Afterward, the "EIA Positive" or "EIA Negative" decision is made about the project and is announced to the public by the Ministry and the relevant Governorship through a written announcement and official website.

"EIA Positive" decision had been made for the "Steel production and steel mill" part of the current facility by the Ministry of Environment and Urbanization in 31.07.2012. After that, "EIA is not necessary" decision had been made for the "Medium section rolling mill" part of the Facility. At the end, the Project Owner has decided to integrate both steel and rolling mill and increase the production capacity and, in this scope, "EIA Positive" was obtained for the "Capacity increase of the integrated steelwork facility" from the Ministry of Environment, Urbanization and Climate Change in 11.02.2022. The official EIA documents are shared in Annex-1, respectively.

3.1.5 Official Grievance Channels

In accordance with the Law on Exercise of Right to Petition, stakeholders can inform their requests, suggestions and grievances related to Project by making application from Presidential Communication Center ("CIMER") which is operating under Presidency of Communication. Stakeholders can submit their applications through the CIMER internet address (<https://www.cimer.gov.tr>) or by calling the Alo 150 Direct Presidency line.

Similarly, grievances and/or suggestions regarding the activities within the scope of the Project can be made by filling the contact forms on the websites of İzmir Municipality and Aliağa Municipality as well as the Provincial Directorate of Environment, Urbanization and Climate Change. Contact information of the relevant governmental institutions and municipalities are presented in Table A3-1 in Annex-2.

3.2 International Standards

IFC Standards

IFC PS1 sets out the general framework for stakeholder engagement and the establishment of a Grievance Redress Mechanism. According to IFC PS1, stakeholder involvement is essential to establish strong, constructive, and responsive relationships which are necessary to successfully manage the environmental and social impacts of a project.

Stakeholder engagement is a continuous process. Stakeholder engagement consists of analyzing and planning stakeholders, informing the stakeholders, providing consultation and participation, establishing a Grievance Redress Mechanism, and providing continuous information and reports to affected communities, although their degree of impact varies.

Although the types, frequency and level of effort of stakeholder engagement vary considerably, the activities to be carried out in this context should be commensurate with the stage (such as construction, operation) and possible risks and potential negative impacts.

The main requirements for the stakeholder engagement process in accordance with international standards are as follows:

- Identification of stakeholders.

- Sharing the necessary information with the communities affected or likely to be affected by the Project due to the activities during the operation phase of the Project.
- Preparing and implementing a grievance mechanism.

Similarly, “Stakeholder Engagement: A Good Practice Handbook for Companies Doing Business in Developing Countries” prepared by IFC defines the main components of the stakeholder engagement process as follows:

- Analysis of the stakeholders and planning their participations.
- Information sharing, reporting to stakeholders and consultations.
- Negotiations and partnerships.
- Participation of the stakeholders to the project follow-up.
- Grievance management.
- Other management functions.

Asian Infrastructure Investment Bank (“AIIB”) Standards

AIIB believes that transparency and meaningful consultation are essential for the design and implementation of a Project and works closely with The Project Management to achieve these objectives. Meaningful consultation is a process that begins early and is ongoing throughout the Project. It is inclusive, accessible and timely, and is undertaken in an open manner. It conveys adequate information that is understandable and readily accessible to stakeholders in a culturally appropriate manner and in turn, enables the consideration of stakeholders’ views as part of decision-making. Stakeholder engagement is conducted in a manner commensurate with the risks to, and impacts on, those affected by the Project. In the context of a Project in which the Bank determines that there are risks of retaliation against the Project’s stakeholders, or of other threats to their safety, it seeks to work with the Project Management so that the Management avoids or minimizes such risks.

The Bank expects the Project Management to construct a suitable Project-level GRM as an element of the stakeholder engagement plan. The grievance redress mechanism aims to receive and facilitate the resolution of the concerns and complaints of people who believe they have been adversely affected by the Project’s environmental or social impacts, and to inform Project affected people of its availability.

4 ROLES AND RESPONSIBILITIES

Kardemir Steel Industry Inc. will take full responsibility, including the organization of the entire process within the scope of stakeholder engagement and grievance redress mechanism, ensuring communication with stakeholders, receiving requests and/or grievances from stakeholders, and responding to these requests and grievances. The general duties and responsibilities determined for the effective implementation of the stakeholder engagement process and the grievance redress mechanism are presented in Table 4-1.

Table 4-1: Roles and Responsibilities within the scope of SEP Applications

Roles	Duties and Responsibilities
Project Management	<ul style="list-style-type: none"> • Ensuring that sufficient resources are allocated to effectively implement the SEP and GRM during the operation phase of the Project. • Ensuring that grievances and/or suggestions from external and internal stakeholders are collected, recorded, and responded. • Ensuring effective and regular communication with the stakeholders • Organizing stakeholder engagement meetings and interviews. • Sharing information regarding the Project. • Conducting consultation activities
Human Resources and Administration Branch	<ul style="list-style-type: none"> • Providing information and/or reporting to the Project Manager about the practices of the SEP and the GRM. • Reviewing the grievance database regularly. • Reviewing grievances from stakeholders and responding to incoming grievances with reasonable timing. • Ensuring the application of SEP by subcontractors. • Ensuring that internal grievances are recorded and responded. • Providing trainings to Kardemir employees and contractors on practices under the SEP and GRM.

In addition to Human Resources and Administration Branch in Kardemir Integrated Steelworks Facility, environmental engineer and OHS expert shall join the stakeholder engagement programs and grievance redress mechanism in coordination with the Human Resources and Administration Director.

When a grievance is received, Human Resources and Administration Branch decides the responsible unit for redressing the grievance and act accordingly.

5 IDENTIFICATION OF STAKEHOLDERS

Individuals, groups, and institutions/organizations that are affected by the project activities and performance or can affect these processes or have a legal relationship with the Project are considered stakeholders.

Identifying stakeholders in the early stages of the Project is a key step in the stakeholder engagement process. The main purpose of identifying stakeholders is to give priority to the people, groups, and institutions by defining those people, groups, and institutions that may be directly or indirectly affected by the Project and may be related to the Project. In this framework, individuals and groups that may be affected by the Project have special importance due to their disadvantages and/or vulnerability.

Stakeholders determined within the scope of the Project are presented in Table 5-1. Among these stakeholders, stakeholders except the Company Group are evaluated as External Stakeholders. In addition, within the scope of the Project; Local Communities, Government Institutions and Organizations, Local Government Organizations, Neighboring Facilities, Credit Institutions, and Company Groups are determined as primary stakeholders (project affected parties) while, Profession Chambers, Universities, and Media are defined as indirect stakeholders (other interested parties).

Table 5-1: Stakeholder Groups Determined within the Scope of the Project

Stakeholder Group	Stakeholders	Relation with the Project
Ecosystem	<ul style="list-style-type: none"> • Flora and fauna species in the Project Area and its immediate surroundings 	<ul style="list-style-type: none"> • Protection and monitoring of biodiversity elements in the Project Area and its immediate surroundings during the activities to be carried out during operation phases of the Project.
Government Institutions and Organizations	<ul style="list-style-type: none"> • Ministry of Environment, Urbanization, and Climate Change • Energy and Natural Resources Ministry • Ministry of Agriculture and Forestry • General Directorate of Nature Conservation and National Parks • Ministry of Family, Labor, and Social Services • Ministry of Transportation and Infrastructure • Ministry of Health • Ministry of Culture and Tourism • Ministry of Treasury and Finance • The Union of Chambers of Commodity Exchanges • The Union of Chambers of Turkish Engineers and Architects • State Hydraulic Works (DSİ) • TEİAŞ 	<ul style="list-style-type: none"> • Policy making • Permits and licenses that should be taken within the scope of the project • Protection of the health and safety of employees and their local communities • Protection of the environment • Protection of cultural heritage • Protection of biological diversity • Permits that should be taken regarding the land usage • Obtaining the necessary permissions on issues related to transportation • Operation and maintenance of the Infrastructure Services and Energy Transmission Lines • Prevention of the spread of infectious diseases and protection of public health

Stakeholder Group	Stakeholders	Relation with the Project
Local Government Organizations	<ul style="list-style-type: none"> • İzmir Governorship Provincial Directorate of Environment, Urbanization and Climate Change • İzmir Governorship Provincial Directorate of Agriculture and Forestry • İzmir Cultural Heritage Conservation Regional Board Directorate • İzmir Provincial Health Directorate • İzmir Metropolitan Municipality • Aliağa Municipality • İzmir Provincial Gendarmerie Command • Bozköy Village Mukhtar Office • Horozgediği Village Mukhtar Office • Aliağa District Directorates of the Ministries 	<ul style="list-style-type: none"> • Getting the necessary permissions within the scope of the project • Managing project environmental impacts (such as waste and wastewater) and environmental audits • Permits that should be taken regarding the land usage • Prevention of the spread of infectious diseases • Protection of workers health and public health and safety • Protection of the local people health and safety • Consultation on the procedures to be done for the protection of cultural assets in case of incidental finding • Communication in case of an emergency • Safety
Neighboring Facilities	<ul style="list-style-type: none"> • Aliağa OIZ • Biçerova Container Depot • ENKA İzmir • Sider Foreign Trade 	<ul style="list-style-type: none"> • Co-operation in case of any emergency. • Managing the grievances related to the cumulative effects of the neighboring facilities.
University	<ul style="list-style-type: none"> • Izmir Institute of Technology • Dokuz Eylül University • Ege University 	<ul style="list-style-type: none"> • Getting technical support when it is necessary is optional.
Profession Chambers	<ul style="list-style-type: none"> • Chamber of Environmental Engineers • Chamber of Chemical Engineers • Chamber of Mechanical Engineers 	<ul style="list-style-type: none"> • Negotiations and technical support on environmental and social impacts, economic development and employment issues
Credit Institutions	<ul style="list-style-type: none"> • International Financial Institutions and Private Banks (TKYB and international resources associated with TKYB) 	<ul style="list-style-type: none"> • Project Finance
Media	<ul style="list-style-type: none"> • Local and national newspapers (Local newspapers: Aliağa Medya, Aliağa Ekspres) • Social Media 	<ul style="list-style-type: none"> • Information sharing and advertising studies about the Project
Company Group	<ul style="list-style-type: none"> • Project employees • Subcontractors 	<ul style="list-style-type: none"> • Project Environmental and Social Management System applications • Employment • Workforce and management

Contact information of the primary stakeholders is shared in Table A3-1 and Table A5-1 in Annex-2. Map showing the neighboring facilities is given in Figure A5-1.

Kardemir provides all the necessary information related to the stakeholders and defines all the communication ways with the stakeholders in the scope of the stakeholder engagement plan. Kardemir will maintain the engagement of the identified stakeholders by using the information-sharing methods and grievance redress mechanisms that are mentioned in the following sections.

6 INFORMATION TOOLS AND METHODS

Sharing information regarding the Project helps local communities and other stakeholders understand the opportunities as well as the risks and impacts associated with the project. In this way, stakeholders are ensured to have access to information such as (i) The purpose, feature, and scale of the Project; (ii) duration of the project activities; (iii) risks and potential impacts on the communities and mitigation measures taken against them; (iv) the envisaged stakeholder engagement process; and (v) grievance redress mechanism.

Kardemir will use communication tools such as media, corporate web site, brochure, information notes, correspondences, announcements, regular meetings, face to face interviews and other informative activities to make consistent and transparent and timely informing to the local communities, company employees and other stakeholders. In this context, Kardemir shares up-to-date information and documents related to the environmental and social aspects of the Project on its corporate website (see: <https://kar-demir.com.tr/en/>).

Documents such as Environmental and Social Action Plan, SEP, Grievance Redress Mechanism etc. prepared for the Project will be kept on that website. In addition, Kardemir website should contain materials that provide information about the different stages of the Project, and stakeholders should be constantly informed about the Project on the website.

When stakeholders are exposed to risk and negative impacts due to the activities under the Project, a consultation process will be carried out to ensure that stakeholders express their views, and the Project Owner can respond by evaluating these views. The consultation process will be commensurate with the project risks, negative impacts and concerns raised by the stakeholders. The issues listed below will be considered for an effective consultation process:

- The consultation process will be initiated during the operation phase where environmental and social risks and impacts are determined and will be repeated as risks and impacts occur.
- The information shared during the consultation process will be transparent, objective, meaningful and easily accessible in a simplified, appropriate format that local communities can understand.
- The consultation process will focus on the groups that are directly affected by the Project (especially internal stakeholders) rather than indirectly affected stakeholders.
- In order to manage the process well, it will be ensured that there is no external orientation, intervention and compelling.
- Outputs related to this process will be recorded.

In case of any grievances from stakeholders, Kardemir will respond to the demands, comments, and questions of local communities implicitly and in time by implementation of the grievance redress mechanism. All requests will be treated by having respect. When it is not possible to fulfill a specific request, stakeholders will be given a detailed explanation of why this is not possible, with the help of social plans. Details are given in the next section.

7 GRIEVANCE REDRESS MECHANISM

A Grievance Redress Mechanism will be established within the scope of the Project in order to learn about the concerns and grievances of employees and external stakeholders regarding the environmental and social performance of the Project and to help them eliminate their complaints. In this process, possible risks and possible negative impacts of the Project were taken into consideration.

The Grievance Redress Mechanism aims to promptly address the concerns that stakeholders may have, using a culturally appropriate, transparent, and clear consultation process. The party expressing its concern or grievance will not face any cost or sanction.

The Grievance Redress Mechanism does not constitute an obstacle to resorting to legal or administrative remedies. Stakeholders and affected communities will be informed about the Grievance Redress Mechanism during the stakeholder engagement process.

In order to effectively implement the Grievance Redress Mechanism, the general steps given below should be followed:

- Grievance Redress Mechanism is prepared by taking into consideration the environmental and social risks and possible impacts of the Project.
- The process should be design in a way that it is easily clear, accessible, confidential, and appropriate in cultural manners.
- Employees and external stakeholders will be provided with information about where, to whom and how to deliver their grievances.
- A response time related to incoming grievances will be determined (for example 15 days) and this time will be adhered to.
- By giving feedback to local communities, employees and other stakeholders, the actions taken regarding their concerns and grievances and the results of these actions will be explained.
- Necessary records will be kept regarding all transactions and reported to TKYB during the environmental and social monitoring studies.

Internal and external grievances will be collected, recorded, and, evaluated as the way it is stated below:

- Upon the receipt of the grievances by Human Resources and Administration Branch, the process will be initiated by the Project Management, OHS Expert or Environmental Engineer, depending on the type of grievance.
- Incoming grievances will be recorded in the database and reported to TKYB during the environmental and social monitoring studies.
- The grievance will be directed to the relevant department and a preliminary assessment will be made on the subject.

- Actions and measures necessary for the resolution of the grievance will be determined and implemented.
- If the grievance owner has indicated the name and contact information in the grievance forms and the level of the importance of the grievance is “High” (effects the health and safety of the internal and external stakeholders), he/she will be informed within at most seven workdays after the initiation of the redress process. Otherwise, the person making the grievance will be informed within 15-25 workdays.
- After the grievances are redressed by reaching an agreement with the grievance owner, the grievance will be closed by the Human Resources and Administration Branch.
- If the grievances cannot be redressed within a specified time for a reason, the parties making the grievance will be informed and information about the time extension will be provided.
- SEP Report should be uploaded to the webpage of Kardemir.
- Grievance/suggestion form should be placed in the security points at the entrance of the Facility in order for being used by internal stakeholders.
- Information about the locations of the grievance/suggestion boxes and how to convey their grievances will be provided to the stakeholders.
- Grievances form is given in Annex-3 and Annex-4. Grievances may be sent to the Project Management via this link as well: <https://kar-demir.com.tr/en/contact>

In accordance with the subject of the grievance, necessary actions will be taken by the relevant unit or staff of Kardemir. A grievance may be handled by the environmental engineer, OHS Specialist or other units related to the subject of the grievance.

Employees and external stakeholders should know who and how to contact in case of suggestions, requests, and grievances. In this context, responsible parties should also have detailed information about the Grievance Redress Mechanism’s operation and related procedures. Notice boards, e-mails, brochures, and recruitment training programs should also include information and sessions on the stakeholder engagement plan and grievance redress mechanism in order to increase awareness regarding this context.

Internal grievances that will possibly come from employees will be received as the way summarized below:

- All Project employee and field workers (including subcontractors) will be informed about the Grievance Redress Mechanism;
- The operation of the Grievance Redress Mechanism and the stakeholder engagement process will be included in the OHS trainings that will be repeated periodically during the operation period of the Project;

- In order to receive internal grievances, grievance/suggestion boxes will be placed at places of the Project Site where employees can easily reach. In areas where there are grievance/suggestion boxes, no image will be taken with the camera.

The following practices will be implemented in order to receive grievances and/or suggestions from local communities and other external stakeholders:

- Detailed information about the Grievance Redress Mechanism will be given in the stakeholder engagement meetings and interview.
- With the external grievance form, applications through the website can be received (<https://kar-demir.com.tr/en/contact>)
- Information about the locations of the grievance/suggestion forms and how to convey their grievances will be provided to stakeholders during the stakeholder meetings.

The Grievance Redress Mechanism flow chart is shown in Figure 7-1.

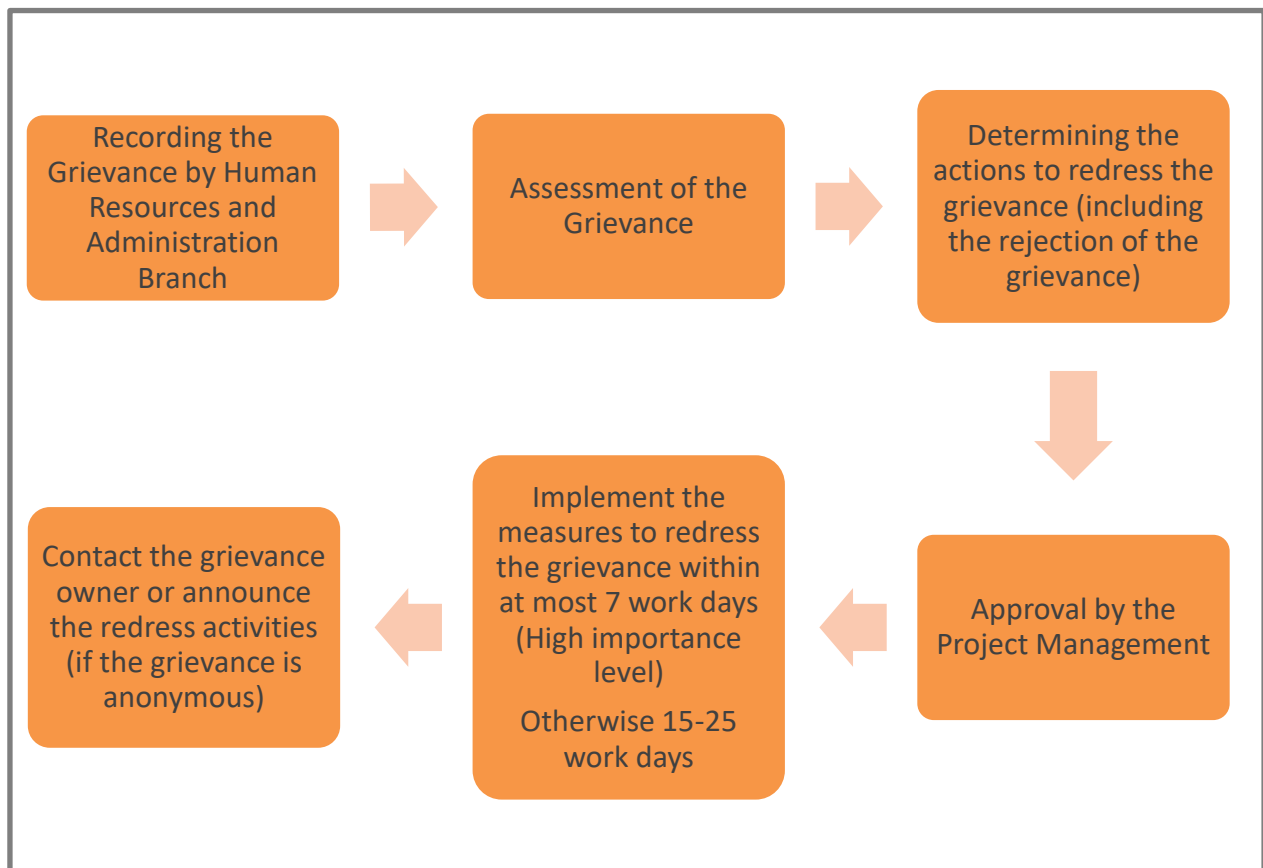


Figure 7-1: Flow Chart of the Grievance Redress Mechanism

8 MONITORING, REPORTING AND TRAINING

The stakeholder engagement process and the grievance redress mechanism will be regularly reviewed by Kardemir during the operation phase of the Project, and practices carried out in this context will be monitored. In addition, the feedback from stakeholders will be evaluated and stakeholders will be involved in the monitoring processes. During the monitoring activities, stakeholders will be questioned about the following items.

- Transparency of the accession process.
- Whether the information about the Project is provided or not.
- Whether grievances are answered in a timely manner.
- The clarity, applicability, and validity of the shared information.

In the process of monitoring the effectiveness of Stakeholder Engagement and Grievance Redress Mechanism, key performance indicators should be determined, and monitoring activities should be based on those indicators.

Performance indicators will be monitored through grievance registrations and reports. In this context, the performance indicators applicable for the Project are listed below:

- A decrease to be seen in the number of grievances coming from the stakeholders.
- Providing regular feedback to stakeholders on the implementation of the Grievance Redress Mechanism and closed cases.
- Number of resolved grievances.
- Conducting regular audits to ensure that the Grievance Redress Mechanism is implemented.

Compliance with the SEP and GRM will be periodically audited by Kardemir management, TKYB and associated international institutions. Contractors will also be regularly audited by Kardemir in line with Project Standards and SEP requirements. In this process, regular records will be kept on the issues listed below:

- Consultation meetings.
- Stakeholder interviews.
- Internal and external suggestions/grievances received, and studies carried out in this context.
- Correspondences and informative studies (brochures etc.)
- Audit and monitoring reports.

9 STAKEHOLDER ENGAGEMENT PROGRAM

The purpose of the stakeholder engagement is to ensure continuous communication with the stakeholders for giving information about the activities to be conducted in the operation phase including the Project development and investment plan and their applications. Information to be shared with the stakeholders during the stakeholder engagement process, communication methods and tools to be used, stakeholder groups, and responsible people are presented in the program in Table 9-1.

A site survey was held on 09 September 2022 and information on the internal and external stakeholders are obtained from the Project Management. In this regard, a meeting was held in Integrated Steelworks Facility in order to share information regarding the current stakeholder engagement applications.

During the site visit studies, recordings of the current stakeholder engagement applications of the Project were investigated. Internal and external stakeholder engagement actions and grievance recordings were assessed.

In addition to these, stakeholder interviews were held with the representatives of the external stakeholders. An environment where stakeholders can easily express their concerns was provided at the meetings. Questions from stakeholders were answered and comments specified were recorded.

Remarks related to the internal and external stakeholder engagement will be given in the next section.

Regular consultations and meetings will be held to involve the project employees and contractors in the stakeholder engagement process, to inform the employees about the progress of the Project, to transfer the internal grievance mechanism, and to get the opinions of the employees.

The stakeholder engagement program will be reviewed and revised based on the project performance requirements and feedback from stakeholders.

Table 9-1: Stakeholder Engagement Program

Stakeholder Groups	Project Stage	Communication Frequency	Information/Documents to be used during the Stakeholder Engagement	Communication Tools and Methods	Responsible
Company Group	• Operation phase	<ul style="list-style-type: none"> • Regular meetings which will be conducted monthly periods for evaluating the grievances and suggestions. • In case of any grievance and/or suggestion from employee. • Interviews with the employees in the scope of environmental and social monitoring. 	<ul style="list-style-type: none"> • Environmental and Social Action Plan • Stakeholder Engagement Plan • Grievance Redress Mechanism and Grievance Forms (Internal Grievances) • Awareness raising studies and trainings • Training documents • OHS procedure and plans • Procedure and plans on the management of environmental impacts • Project schedule and planning • Annual activity reports 	<ul style="list-style-type: none"> • Regular meetings • Correspondence and phone calls • Workforce audits / revision studies • OHS meetings • Internal Grievance Forms • Grievance boxes and information notes in the Project Site 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch • OHS Specialist • Environmental Engineer • Contractors and subcontractors
Government Institutions and Organizations / Local Government Organizations	• Operation phase	<ul style="list-style-type: none"> • When permission is required from the governmental institutions/organizations within the scope of the Project • When it is necessary to apply governmental institutions/organizations within the scope of the Project • In case of supervision by governmental institutions/organization • In case of grievances and/or suggestions from government institutions/organizations 	<ul style="list-style-type: none"> • Project schedule and planning • Annual activity reports • Documents required within the scope of permits to be obtained 	<ul style="list-style-type: none"> • Company web site • Correspondence and phone calls 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch • OHS Specialist • Environmental Engineer • Contractors and subcontractors

Stakeholder Groups	Project Stage	Communication Frequency	Information/Documents to be used during the Stakeholder Engagement	Communication Tools and Methods	Responsible
Universities	• Operation phases	<ul style="list-style-type: none"> • When consultancy on technical issues is required within the scope of the Project 	<ul style="list-style-type: none"> • Technical information about the Project 	<ul style="list-style-type: none"> • Correspondences 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch
Profession Chambers	• Operation phases	<ul style="list-style-type: none"> • If necessary • In case of grievances and/or suggestions from the chambers 	<ul style="list-style-type: none"> • Environmental and Social Action Plan • Stakeholder Engagement Plan • Grievance Redress Mechanism and Grievance Forms 	<ul style="list-style-type: none"> • Company web site • Informative notices and brochures • Correspondence and phone calls • Grievance Forms 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch
Credit Institutions	• Operation phase	<ul style="list-style-type: none"> • During Monitoring Meetings with credit institutions during the operation periods of the Project • In case of need to share information/documents about the Project 	<ul style="list-style-type: none"> • Environmental and Social Action Plan • Stakeholder Engagement Plan • Grievance Redress Mechanism and Grievance Forms • Environmental monitoring reports about the Project • Annual activity reports on the environmental and social performance of the Project 	<ul style="list-style-type: none"> • Company web site • Regular meetings • Correspondence and phone calls • Grievance Forms 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch • OHS Specialist • Environmental Engineer • Contractors and subcontractors
Neighboring Facilities and Local People	• Operation phase	<ul style="list-style-type: none"> • Regular meetings and interviews • In case of any grievances and/or suggestions from the management of the facilities. 	<ul style="list-style-type: none"> • Environmental and Social Action Plan • Stakeholder Engagement Plan • Grievance Redress Mechanism and Grievance Forms 	<ul style="list-style-type: none"> • Company web site • Informative notices and brochures • Workshops • Correspondence and phone calls • Grievance Forms 	<ul style="list-style-type: none"> • Project Management • Human Resources and Administration Branch • OHS Specialist • Environmental Engineer • Contractors and subcontractors

10 SITE SURVEY

A site survey was held on 09 September 2022 in order to prepare the plans and reports that are defined in the environmental and social action plan of the Project. These plans and reports are given below.

- Stakeholder Engagement Plan
- Occupational Health and Safety Management Plan
- Waste Management Plan
- Air Quality Management Plan
- Environmental and Social Management Plan
- Environmental and Social Due Diligence

An opening meeting was held with the participation of the Kardemir Steel Inc. Integrated Steelworks Facility management representatives. The meeting was held in the Facility. During this meeting, Kardemir representatives were informed about creating the mentioned plan and reports. The participants of the meeting are given in Table 10-1.

Table 10-1: Opening Meeting Participants

Participants	
Name & Surname	Position
Ahmet Gürhan Yalman	Kardemir Steel Inc. Integrated Steelworks Facility Manager
Onur Tuter	Kardemir Steel Inc. Integrated Steelworks Facility Assistant Manager
Emir Özsevi	Kardemir Steel Inc. Integrated Steelworks Facility Human Resources and Administration Director
Aylin Tozduman	Kardemir Steel Inc. Integrated Steelworks Facility Env. Eng.
Anıl Gözüaçık	Kardemir Steel Inc. Integrated Steelworks Facility OHS Expert
Deniz Çağlar	DOKAY- Environmental Engineer and OHS Expert
Pelin Bekri	DOKAY- Sociologist
Berat Batuhan Kaplangı	DOKAY- Environmental Engineer
Emre Ayaz	DOKAY- Environmental Engineer

In addition to environmental and social subjects, the current situation of the stakeholder engagement and grievance redress mechanism in the Facility was investigated within the scope of the site survey. During the investigation, interviews were held with the internal stakeholders including worker randomly and anonymously under the supervision of the sociologist.

On 09 September 2022, the DOKAY site visit team, including a sociologist, visited Village Mukhtar Office, and Horozgediği Village Mukhtar Office, as well. A representative from the Human Resources and Administration Branch was also joined to those interviews. During the interviews, mukhtars were informed regarding the stakeholder engagement plan and the grievance redress mechanism of the Project. In addition, all the concerns of these stakeholders were asked.

Remarks of the sociologist regarding the internal and external stakeholder interviews are given in Table 10-2.

Table 10-2: Notes from the Stakeholder Interviews

Interviews	
Stakeholder	Notes
Internal Stakeholders	<p>It was reported by the Project representatives that there have not been any major occupational accidents occurred at the facility until the day of the site survey. Near-miss and minor work accidents are reported and recorded in accordance with national legislation.</p> <p>In accordance with the interviews held with various white-collar and blue-collar personnel such as Scrap Metal Preparation Supervisor, Operations Engineer, Dust Collector, Refractory and Ladle Preparation Chief, Company Nurse, Consultation Personnel, OHS Expert, Cleaning Personnel and Cook, it can be concluded that most of the employees have been working at Kardemir for many years. The fact that the employees have been working for the same company for many years increases the sense of belonging to the company, and this fact also indicates that the company managers have taken actions to strengthen this sense of belonging among the employees.</p> <p>All white-collar and blue-collar employees eat together in the same cafeteria and benefit from the identical dressing cabins and shower facilities. At the same time, strong verbal communication between managers and employees within the company plays an important role in solving employee problems. Those are examples of actions that strengthen the sense of belonging to the company.</p> <p>Employees are informed about the suggestion, request, and grievance form. However, strong verbal communication causes relatively less use of those anonymous forms. The use of the grievance forms should be encouraged, and recordings of the grievances should be kept and monitored regularly.</p> <p>Employees watch how the food is prepared in the kitchen via the television in the cafeteria and see that the hygiene rules are followed. Therefore, employees are satisfied with their meals.</p> <p>Employees do not have any problems with service facilities, entry and exit times, and shifts. As a result of the good relations established with the managers, it has been concluded that the employees do their jobs diligently.</p>
External Stakeholders	<p>Mukhtar offices of Bozköy and Horozgediği Villages were visited in order to hold external stakeholder interviews located in the industrial environment of the region. In addition to the Mukhtars, a few of the local people were interviewed, as well. According to those interviews, it can be concluded that there are not any negative opinions against Kardemir Steel Industry. On the contrary, in accordance with the external stakeholders, Aliağa Industrial Zone and other industrial activities positively contribute to the socio-economic development of the surrounding villages.</p> <p>The lands belonging to the village people gained economic value due to the fact that they remained in the industrial zone. At the same time, the fact that there is a great need for labor in the industry has provided employment for the villages. In addition, transportation cooperatives were formed in those villages and they started to provide transportation services to the Industrial Zone including Kardemir Integrated Steelworks Facility.</p>

Photographs taken during the site visit studies are shared in Annex-5.

11 CONCLUDING REMARKS

DOKAY held site survey for Kardemir Steel Industry Inc. Integrated Steelworks Facility on 09 September 2022. During the studies, Project has been investigated in environmental and social aspects. In the scope of the Stakeholder Engagement Plan, current applications in the Facility have been identified. All the stakeholders have been defined and interviews have been held with the internal and external stakeholder representatives in order to check the current applications and inform those stakeholders regarding the stakeholder engagement activities, especially the grievance redress mechanism of the Project.

Participation of employees in project management increases the motivation of the employees to work. One of the most important tools for ensuring the participation of employees in the management is to receive and evaluate their opinions and suggestions about the project. In this context, employees should be motivated to share their opinions and suggestions in written forms by using the forms that are presented in Annex-3 and Annex-4. This motivation can be achieved by scoring the opinions and suggestions of the employees according to their content and presenting awards according to their scores. In this context, it was assessed during the field and office studies that the current stakeholder management in Kardemir has the capacity to implement such innovations.



This plan has been prepared for all stakeholders to have information about the project and to share any questions, suggestions, or complaints they have regarding the project. By means of this report, all the contact tools with the internal and external stakeholders are defined; and a comprehensive stakeholder engagement and grievance redress mechanism have been established. Therefore, cases or grievances can be managed effectively by this SEP.

In the scope of the environmental and social action plan of the Project, environmental and social monitoring studies will be held. During the operation phase of the Project, two environmental and social monitoring studies will be accomplished in a year. In this regard, the implementation of SEP will be monitored during these studies and constructive action will be taken in order to adapt this SEP to future applications.

ANNEXES

ANNEX-1: EIA Decisions Regarding the Project

“EIA Positive” Decision for the Steel production and Steel Mill Part of the Current Facility

 <p>T.C. ÇEVRE VE ŞEHİRCİLİK BAKANLIĞI</p>	<p>T.C. ÇEVRE ve ŞEHİRCİLİK BAKANLIĞI Çevresel Etki Değerlendirmesi İzin Ve Denetim Genel Müdürlüğü</p>	<p>Karar Tarihi: 3.1.107/12012 Karar No : 2642</p>
<h2>ÇED OLUMLU BELGESİ</h2>		
<p>17.07.2008 tarih ve 26939 sayılı Resmi Gazete’de yayımlanarak yürürlüğe giren Çevresel Etki Değerlendirmesi Yönetmeliği’nin 14. maddesi gereğince; “Çelik Üretim ve Döküm Tesisi”projesi hakkında “Çevresel Etki Değerlendirmesi Olumlu” kararı verilmiştir.</p>		
		<p> M. Mustafa SATILMIŞ Bakan a. Genel Müdür</p>
<p>Proje Sahibi : Kar-Demir Haddecilik San. ve Tic. Ltd. Şti. Projenin Yeri : İzmir İli, Aliağa İlçesi, Bozköy Köyü Kapasitesi : 500.000 ton/yıl sıvı çelik</p>		

“EIA is not necessary” Decision for the” Medium Section Rolling Mill” Part of the Facility







T.C.
ÇEVRE ve ŞEHİRCİLİK BAKANLIĞI
Çevresel Etki Değerlendirmesi, İzin ve Denetim Genel Müdürlüğü

İZMİR VALİLİĞİ
ÇEVRE VE ŞEHİRCİLİK İL MÜDÜRLÜĞÜ

Karar Tarih :26 -09-2017
Karar No :48657465.220-02 E-2017287

ÇEVRESEL ETKİ DEĞERLENDİRMESİ BELGESİ

25.11.2014 tarih ve 29186 sayılı Resmi Gazete’de yayımlanarak yürürlüğe giren Çevresel Etki Değerlendirmesi Yönetmeliği’nin Ek-II Listesinde yer alan **“Orta Profil Haddehane Tesisi (230.000 ton/yıl Çelik Profiller (IPN-IPE-UPN-Köşebent vb.) Projesi”** ile ilgili olarak inceleme-değerlendirme yapılmış ve Proje Tanıtım Dosyasında çevresel etkilere karşı alınması öngörülen önlemler yeterli görülmüştür. Ayrıca ÇED Raporu hazırlanmasına gerek bulunmadığı tespit edilmiş olup, söz konusu projeye ÇED Yönetmeliğinin 17.Maddesi gereğince Valiliğimizce **“Çevresel Etki Değerlendirmesi Gerekli Değildir”** kararı verilmiştir.

Proje Sahibi : Kar-Demir Haddecilik San. ve Tic. Ltd. Şti.
Projenin Yeri : İzmir ili, Aliğa İlçesi, Bozköy Köyü, 1034 ada 1 nolu parsel

Mustafa YILDIRIM
Vali Yardımcısı



EIA Positive” Decision for the “Capacity Increase of the Integrated Steelwork Facility”





T.C.
ÇEVRE, ŞEHİRCİLİK VE İKLİM DEĞİŞİKLİĞİ BAKANLIĞI
Çevresel Etki Değerlendirmesi, İzin ve Denetim Genel Müdürlüğü



ÇED OLUMLU BELGESİ

25.11.2014 tarih ve 29186 sayılı Resmi Gazete’de yayımlanarak yürürlüğe giren Çevresel Etki Değerlendirmesi Yönetmeliği’nin 14. maddesi gereğince; **"ENTEĞRE ÇELİKHANE VE HADDEHANE TESİSLERİ KAPASİTE ARTIŞI"** projesi hakkında **"Çevresel Etki Değerlendirmesi Olumlu"** kararı verilmiştir.


Keenan OCAK
Daire Başkanı

Mehrali ECER
Bakan a.
Genel Müdür

Karar Tarihi : **11.02.2022**
Karar No : **6559**
Proje Sahibi : **KARDEMİR ÇELİK SANAYİ A.Ş.**
Proje Yeri : **İzmir İli, Aliağa İlçesi, Bozköy Köyü 1032 Ada 3 Nolu Parsel, 1032 Ada 4 Nolu Parsel, 1034 Ada 1 Nolu Parsel, 1034 Ada 3 Nolu Parsel**
Kapasite: **Çelik Üretim ve Döküm Tesisi:1.500.000 ton/yıl Haddehane Tesisi:600.000 ton/yıl**

ANNEX-2: Contact Information of the Stakeholders and Maps Showing the Neighboring Stakeholders

Table A3-1: Contact Information of Governmental Institution and Municipalities

Relevant Institutes	Communication Channels
AFAD	Address: Doğanlar Mahallesi 1406 Sokak No:3 35050 Bornova İzmir E-mail: izmirmdr@afad.gov.tr Phone: 0232 478 17 01 Website: https://izmir.afad.gov.tr/izmir-il-afet-ve-acil-durum-mudurlugu
Aliağa Municipality	Address: Kültür Mah. Lozan Cad. No:47 Aliağa, İZMİR Phone: 0 232 399 00 00 E-mail: hilalmasa@aliaga.bel.tr
Aliağa Ekspres	Address: Kültür Mah. 247 Sok. No:13/A Aliağa-İZMİR Phone: 0(232) 616 12 08 E-mail: ekspres@aliagaekspres.com.tr
Aliağa Medya	Address: Kurtuluş Mahallesi Prof Zekeriya Aydın Sok No:19/1 Aliağa-İzmir Phone: 0 (505) 213-6055 E-mail: aliagamedya@gmail.com
Bozköy Village Mukhtar Office	Mukhtar: Mehmet ÖZ Phone: 5326444453
Chamber of the Chemical Engineers / Aegean Branch	Adress: 1441 Sokak No:4 Kat:3 D:5 35220 Alsancak – İzmir Phone: +90 232 4213535
Chamber of the Environmental Engineers / İzmir Branch	Address: Mustafa Münir Birsal Sokak No 6/1 Akademi Apt Kat 3 Daire 10 Alsancak – İzmir Phone: +90 232 4640022
Chamber of the Mechanical Engineers / Aliağa Branch	Adress: KAZIM DİRİK MAH. 283 SOK. NO.12/A 35800 ALIAĞA – İZMİR Phone: +90 232 6167635
Dokuz Eylül University	Address: Kültür Mah. Cumhuriyet Bulv. No:144 Alsancak / İzmir 35210 / Turkey Phone: +90 (232) 412 14 27 E-Mail: dokuzeyluluniversitesi@hs01.kep.tr
Ege University	Address: Ege University Campus 35100 Bornova - İzmir Phone: (0-232) 311 10 10 E-Mail: webadmin@ege.edu.tr
Horozköy Village Mukhtar Office	Mukhtar: Halit ÇETİN Phone: 5324755425
İzmir Governorship	Adress: İzmir Valiliği Anafartalar Cad. No:2 Konak E-mail: izmir@icisleri.gov.tr Phone: 0(232) 455 8282
İzmir Institute of Technology	Address: Gülbahçe Kampüsü 35430 Urla İzmir Türkiye Phone: +90 232 750 60 00 E-Mail: info@iyte.edu.tr
İzmir Metropolitan Municipality	Address: İzmir Büyükşehir Belediyesi, Mimar Sinan Mahallesi 9 Eylül Meydanı No:9/1 Kültürpark içi 1 no'lu Hol Konak / İzmir Communication Center: 0232 293 1200 E-mail: him@izmir.bel.tr Website: https://www.izmir.bel.tr/tr/iletisim/312 Phone to Report Wishes and Grievances: 444 40 35

İzmir Provincial Directorate of Environment, Urbanization and Climate Change	Address: Anadolu Caddesi No:41/5 35010 Bayraklı/İZMİR Phone: 0232 341 68 00 E-Mail: izmir@csb.gov.tr Website: https://izmir.csb.gov.tr/iletisim
İzmir Provincial Directorate of Health	Address: Sümer Mahallesi 451. Sk. No:2 KONAK/İZMİR Phone: +90 (232) 441 81 11 E-Mail: izmirilsaglik@hs01.kep.tr
State Hydraulic Works İzmir Directorate	Address: DSI 2. Bölge Müdürlüğü Kazım Dirik mah. Sanayi cad. No:39 Bornova/İZMİR Phone: 0 232 435 51 00 E-mail: dsi2@dsi.gov.tr
TEİAŞ	Address: Üniversite Cad. No:57 Bornova/İZMİR Phone: 0 (232) 477 13 00 E-Mail: teias.3bolgemd@hs01.kep.tr
The Union of Chambers of Commodity Exchanges (İzmir)	Address: Atatürk Caddesi No: 190 , 35220 Alsancak / İzmir Phone: 444 92 92 E-Mail: info@izto.org.tr

Table A5-1: Contact Information of Neighboring Stakeholders

Relevant Institutes	Communication Channels
Aliağa Organized Industrial Site	Address: Çoraklar Mah. 5028 Sok. No:6 Aliağa - İZMİR / TÜRKİYE Phone: +90 232 621 50 50 E-Mail: info@alosbi.org.tr Web: https://www.alosbi.org.tr/iletisim
Biçerova Container Depot	Address: Siteler, İzmir-Aliağa Yolu Cd., 35800 Aliağa/İzmir
ENKA İzmir	Adress: 9. Cadde No:11 Bozköy 35800 Aliağa-İZMİR Phone: (0 232) 625 21 50 E-Mail: info@enkapower.com
Sider Foreign Trade	Address: Yeni Foça Yolu 2. km 35800 Aliağa-İZMİR Phone: 0(232) 625 13 20 - 0(232) 625 13 28

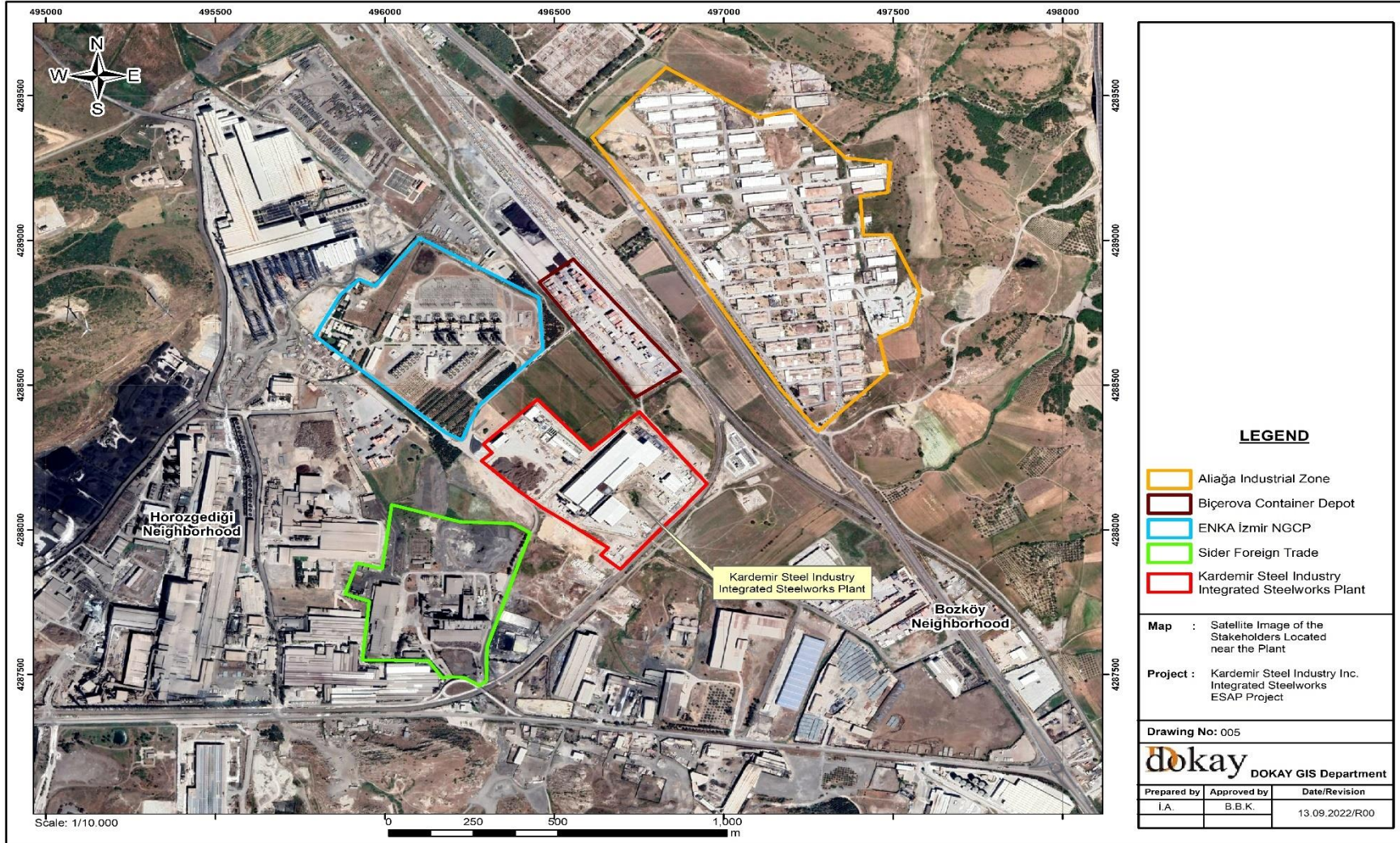


Figure A5-1: Satellite Image of the Main Neighboring Facilities

ANNEX-3: Internal Grievance Form

INTERNAL GRIEVANCE/SUGGESTION FORM
Personnel Information Forwarding the Grievance and/or Suggestion (If you do not want to share your personal information, please leave it blank. Anonymous suggestions and grievances will also be considered.)
Name and Surname:
Date:
Contact Information: Telephone: e-mail: Address:
Details of the Grievance and/or Suggestion:
Description of the Grievance/Suggestion: <input type="checkbox"/> Work Force and Working Conditions: <input type="checkbox"/> Occupational Health and Safety: <input type="checkbox"/> Environmental: <input type="checkbox"/> Other:
Status of the Event which is the Subject of the Form: <input type="checkbox"/> One-time event <input type="checkbox"/> The problem happened more than once <input type="checkbox"/> The problem continues (If your answer is "YES", write the details)
Requests that should be done about the stated suggestion/grievance:
Recording and Feedback (To be filled in by the authorized person of Kardemir):
Grievance/Suggestion Record Number:
The Person and the Unit that Recorded the Grievance/Suggestion:
Action to be Taken for the Grievance and/or Suggestion:
To be Filled by Kardemir when the Grievance is Closed:
The Name of the Person who Closed the Grievance, Date and Signature:

ANNEX-4: External Grievance Form

EXTERNAL GRIEVANCE/SUGGESTION FORM	
Information of the Grievance Owner and/or Suggestion Owner (If you do not want to share your personal information, please leave it blank. Anonymous suggestions and grievances will also be considered.)	
Name and Surname:	
Date:	
Contact Information (Please mark how you would like to be contacted): Telephone: e-mail: Address:	
Name and Surname of the Person who Recorded the Grievance/Suggestion:	Date of the Grievance/Suggestion and Signature:
Details of the Grievance and/or Suggestion:	
Type of the Grievance/Suggestion: <input type="checkbox"/> Environmental <input type="checkbox"/> Social <input type="checkbox"/> Other	
Description of the Grievance/Suggestion (What happened? When did it happen? Where did it happen? What is the result of the problem?):	
Status of the Event which is the Subject of the Form: <input type="checkbox"/> One-time event <input type="checkbox"/> The problem happened more than once <input type="checkbox"/> The problem continues (If your answer is "YES", write the details)	
Recording and Feedback (To be filled in by Kardemir):	
Grievance/Suggestion Record Number:	Grievance/Suggestion Date:
The Person and the Unit that Recorded the Grievance/Suggestion:	
Action to be Taken for the Grievance and/or Suggestion:	
To be Filled by Kardemir when the Grievance is Closed:	
The Name of the Person who Closed the Grievance, Date and Signature:	

ANNEX-5: Photographs of the Stakeholder Interviews



Photo #1: DOKAY Site Survey Team and Project Management Representatives



Photo #2: Stakeholder Interview with the Mukhtar of Bozköy Village



Photo #3: Stakeholder Interview with the Mukhtar of Horozgediği Village